

REGULAR SESSION  
December 22, 2009

Mr. Ferrell called the meeting to order at 6:00 p.m.

Trustees William Dwelle, Timothy Coleman, and Jeffrey Ferrell answered the roll call.

The next scheduled meeting is the Work Session on January 5, 2010.

Mr. Dwelle moved to accept the agenda as presented. Mr. Coleman seconded the motion. All were in favor.

Mr. Dwelle moved to approve the minutes from the Budget Meeting of December 3, 2009. Mr. Coleman seconded the motion. All were in favor.

Mr. Dwelle moved to approve the Financial Statements for the period ending December 22, 2009. Mr. Coleman seconded the motion. All were in favor.

**Resolution #2009-0185**

**SUPPLEMENTAL APPROPRIATIONS-ADMISTRATION DEPARTMENT**

Mr. Coleman moved to adopt the following supplemental appropriations for the administration department:

1000-110-190-0001 Salaries – Full time	\$4,500.00
1000-110-190-0000 Salaries - Overtime	(\$940.60)
1000-110-211-0000 OPERS	(\$3,595.40)
1000-310-350-0000 Contracted Services	\$900.00
1000-210-520-0000 Compensation & Damages	(\$900.00)

Mr. Dwelle seconded the motion. Ms. Schaefer said that the first three lines are to increase the salaries in the administration department to cover the two payrolls for the balance of the year and is funded by a decrease in Overtime and OPERS. The next adjustment is for the General Lighting. It is to transfer the cost of the three sirens in the Township from the Building line item to the General Lighting line item within the General Fund. Mr. Dwelle questioned the cost. Ms. Schaefer explained that there were three sirens at a total cost of \$100 per month, or about \$33 each per month. Mr. Coleman asked if they use that much electricity. Ms. Schaefer said that she believes that sirens were a flat rate. Roll call: Mr. Dwelle, yes; Mr. Coleman, yes; Mr. Ferrell, yes. Resolution adopted.

**Resolution #2009-0186**

**ACCEPT THE 2009 ROAD MILEAGE CERTIFICATION**

Mr. Coleman moved to accept the 2009 road mileage certification of 44.94 miles. Mr. Dwelle seconded the motion. Mr. Dwelle explained that the mileage is the basis for the amount of funds the Township receives for some funds from the State. Mr. Ferrell explained that we added the road in Lakecrest this past year. Cheryl Best Wilke questioned if that was the total amount of miles in the Township. Mr. Ferrell explained that it was the amount of miles that the Township was responsible to maintain. Mr. Dwelle explained that it does not include County, State, or private roads. Roll call: Mr. Dwelle, yes; Mr. Coleman, yes; Mr. Ferrell, yes. Resolution adopted.

**Resolution #2009-0187**

**HIRE JAMES SHIRLEY AND MARC LINDER  
AS PART-TIME POLICE OFFICERS**

Mr. Dwelle moved to hire James Shirley and Marc Linder as part-time police officers. Mr. Coleman seconded the motion. Chief Klamar explained the Mr. Shirley had worked here previously full-time. Marc Linder has been working part-time with Bellevue and was one of Chief Klamar's students at EHOVE. He comes highly recommended. Mr. Ferrell asked how many part-time officers that makes. Chief Klamar said ten. Mr.

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Coleman asked if they needed to include the pay rate since they had adopted a Township wide pay rate for part-time employees. Ms. Schaefer said they were not required to include the rate, but it is recommended since it saves time looking for another report to establish the rate. Mr. Dwelle amended his motion to include the rate of \$8.50 per hour. Mr. Coleman seconded the amended motion. Roll call: Mr. Dwelle, yes; Mr. Coleman, yes; Mr. Ferrell, yes. Resolution adopted.

**Resolution #2009-0188**  
**REFUND A PORTION OF THE PURCHASE PRICE**  
**OF A RECENTLY SOLD VEHICLE**

Mr. Dwelle moved to refund \$721.00 to Wayne Gerber for the purchase of a police vehicle, which caught fire shortly after Mr. Gerber took possession. Mr. Coleman seconded the motion. Chief Klamar explained that the car caught fire shortly after they had taken possession. Mr. Coppeler has prepared a release form that would accompany the payment. Roll call: Mr. Dwelle, yes; Mr. Coleman, yes; Mr. Ferrell, yes. Resolution adopted.

**Resolution #2009-0189**  
**EXTRA DUTY AND OFF DUTY POLICY FOR THE POLICE DEPARTMENT**

Mr. Coleman moved to adopt the Extra Duty and Off Duty Policy for the Police Department. Mr. Dwelle seconded the motion. Chief Klamar explained in the past there was an unwritten policy. The new policy sets the rates that are charged and how much the officer receives. It also documents the amount of work that can be performed by an officer. Mr. Coleman noted that as our costs increase the increase would be passed on to the customer. Mr. Ferrell asked if Chief Klamar had had the opportunity to review this with the Union. Chief Klamar had and there was no problem. Mr. Coppeler had reviewed the policy. Roll call: Mr. Dwelle, yes; Mr. Coleman, yes; Mr. Ferrell, yes. Resolution adopted.

**Resolution #2009-0190**  
**ADOPTION OF PARAMEDIC BONUS POLICY**  
**FOR PART-TIME FIRE FIGHTERS/EMTs**

Mr. Coleman moved to adopt a bonus policy for part-time fire fighters/EMTs. The bonus is \$100 for each 100 hours worked up to a maximum of \$700.00 per year. Mr. Dwelle seconded the motion. Chief Myosky explained that the part-time fire fighters pay for their own training. This would allow for the same bonus as given the full-time personnel. Mr. Ferrell asked if this was going to be retroactive to the very beginning. Chief Myosky said that it would be for 2009. Ms. Schaefer explained that for this year there were three people who qualified, for a total of \$1,000.00 to be paid yet this year. The amount was already included in the appropriations. Mr. Coleman explained that it was necessary to adopt the policy to be in compliance. Mr. Ferrell said that paramedic work was an added responsibility. Roll call: Mr. Dwelle, yes; Mr. Coleman, yes; Mr. Ferrell, yes. Resolution adopted.

**Resolution #2009-0191**  
**RE-APPOINT RALPH ROSHONG TO PERKINS TOWNSHIP BOARD OF**  
**ZONING APPEALS, RESIDENTIAL BUILDING BOARD OF APPEALS, AND**  
**THE PERKINS TOWNSHIP PROPERTY MAINTENANCE BOARD OF**  
**APPEALS**

Mr. Coleman moved to re-appoint Ralph Roshong to the Perkins Township Board of Zoning Appeals, the Perkins Township Residential Building Board of Appeals, and the Perkins Township Property Maintenance Board of Appeals, with the terms expiring December 31, 2014. Mr. Coleman noted that Mr. Roshong has been with the Township for some time and it was nice to have people like him willing to donate their time. Mr. Dwelle seconded the motion. Roll call: Mr. Dwelle, yes; Mr. Coleman, yes; Mr. Ferrell, yes. Resolution adopted.

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**Resolution #2009-0192**  
**RE-APPOINT WILLIAM SPENCE**  
**TO THE PERKINS TOWNSHIP ZONING COMMISSION**

Mr. Dwelle moved to re-appoint William Spence to the Perkins Township Zoning Commission with a term expiring December 31, 2014. Mr. Coleman seconded the motion. Roll call: Mr. Dwelle, yes; Mr. Coleman, yes; Mr. Ferrell, yes. Resolution adopted.

**Resolution #2009-0193**  
**SUPPLEMENTAL APPROPRIATIONS – FIRE DEPARTMENT**

Mr. Coleman moved to approve the following supplemental appropriations:

2192-220-190-0001 Salaries – Full time                   \$12,000.00  
2192-220-390-0000 Other – Purchased Services   (\$12,000.00)

Mr. Dwelle seconded the motion. Roll call: Mr. Dwelle, yes; Mr. Coleman, yes; Mr. Ferrell, yes. Resolution adopted.

**Resolution #2009-0194**  
**REPAYMENT OF ADVANCE OF FUNDS MADE TO MDT GRANT FUNDS**

Mr. Coleman moved to repay the advance of \$16,188.75 by the General Fund to the MDT Grant Funds. Mr. Dwelle seconded the motion. Ms. Schaefer explained that the scope of the MDT Grant had changed slightly and an amended budget was submitted. The funds had not yet been released. She is hopeful that they will be received before the end of the year. This resolution is needed so that the repayment can be made as soon as the funds are received. Roll call: Mr. Dwelle, yes; Mr. Coleman, yes; Mr. Ferrell, yes. Resolution adopted.

**Resolution #2009-0195**  
**EMPLOYMENT AGREEMENT WITH ZONING INSPECTOR JAMES LAMB**

Mr. Dwelle moved to enter into an employment agreement with Zoning Inspector James Lamb. Mr. Coleman seconded the motion. Roll call: Mr. Dwelle, yes; Mr. Coleman, yes; Mr. Ferrell, yes. Resolution adopted.

**Resolution #2009-0196**  
**EMPLOYMENT AGREEMENT WITH HIGHWAY SUPERINTENDENT**  
**DARYEL STERNBERG**

Mr. Coleman moved to enter into an employment agreement with Highway Superintendent Daryel Sternberg. Mr. Dwelle seconded the motion. Roll call: Mr. Dwelle, yes; Mr. Coleman, yes; Mr. Ferrell, yes. Resolution adopted.

**Resolution #2009-0197**  
**EMPLOYMENT AGREEMENT WITH FIRE CHIEF RICHARD MYOSKY**  
Mr. Dwelle moved to enter into an employment agreement with Fire Chief Richard Myosky. Mr. Coleman seconded the motion. Roll call: Mr. Dwelle, yes; Mr. Coleman, yes; Mr. Ferrell, yes. Resolution adopted.

**Resolution #2009-0198**  
**EMPLOYMENT AGREEMENT WITH POLICE CHIEF KENNETH KLAMAR**  
Mr. Coleman moved to enter into an employment agreement with Police Chief Kenneth Klamar. Mr. Dwelle seconded the motion. Ms. Schaefer noted that this contract was retroactive to May 1, 2009. Mr. Coleman amended his motion to be effective as of May 1, 2009. Mr. Dwelle seconded the amended motion. Roll call: Mr. Dwelle, yes; Mr. Coleman, yes; Mr. Ferrell, yes. Resolution adopted.

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**Resolution #2009-0199**  
**CONTRACT WITH DELTA DENTAL**

Mr. Coleman moved to enter into a contract with Delta Dental. Mr. Dwelle seconded the motion. Mr. Ferrell explained that this is the company that provided dental coverage for the employees who pay for the premium. There is no cost to the Township. Roll call: Mr. Dwelle, yes; Mr. Coleman, yes; Mr. Ferrell, yes. Resolution adopted.

**Resolution #2009-0200**  
**SUPPLEMENTAL APPROPRIATIONS – HIGHWAY DEPARTMENT**

Mr. Coleman moved to adopt the following supplement appropriations:

2021-330-323-0000 Repairs & Maintenance	\$1,800.00
2021-330-420-0031 Drainage	(\$1,800.00)

Mr. Dwelle seconded the motion. Roll call: Mr. Dwelle, yes; Mr. Coleman, yes; Mr. Ferrell, yes. Resolution adopted.

**Resolution #2009-0201**  
**REPAYMENT OF ADVANCE OF FUNDS MADE TO MOTOR VEHICLE FUND**

Mr. Dwelle moved to repay the \$8,000.00 made by the General Fund to the Motor Vehicle Fund. Ms. Schaefer explained that the amount received is approximately \$1,300-1,700 per month. The advance was made so that payments could be made for those items charged to that Fund. We should receive the final disbursement this week or next. At that time the repayment can be made. Mr. Coleman seconded the motion. Roll call: Mr. Dwelle, yes; Mr. Coleman, yes; Mr. Ferrell, yes. Resolution adopted.

**APPROVAL OF PRECISION PAVING DRAW #2**

Ms. Schaefer explained that normally we make one request to Ohio Public Works for the final payment of the Issue II project. Because the vendor will not have completed his work until spring, we are asking for multiple draw requests from Ohio Public Works. We have received an extension for the completion of the project. The payments from Ohio Works Public Works will be 42% of the total project. Mr. Coleman moved to approve Draw #2 for Precision Paving with payment to be made by Ohio Public Works. Mr. Dwelle seconded the motion. All were in favor.

**REPORTS**

Perkins Township did not qualify for the Safety Council Performance Bonus. Both the number of claims and the severity of claims increased in 2008 over 2007. There was one lost time claim in 2008.

**DEPARTMENT HEAD REPORTS**

**Fire Department**

Chief Myosky reported that the plumbing project had been completed. Also the overhead doors have been repaired.

The Chief and Captain Wohlever have completed the Red Flag program and set it to Mr. Coppeler for review.

They have received their drug license for 2010.

**Highway Department**

Kevin Boos, Foreman, presented copies of the 2010 Budget items that Mr. Ferrell had requested. He also presented copies of the 2009 Inventory.

Mr. Boos thanked the residents for their patience in the leaf pickup program. Now they are switching gears to prepare for snow plowing and salting. They take pride in the maintenance of the Township roads.

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The Christmas tree pickup program will start January 4 and will continue for two weeks, pending the weather.

They are cleaning catch basins as weather permits.

Mr. Dwelle asked the status of the repairs on the building on Bell Avenue. Mr. Boos said the only thing he noticed was that it was not painted. Ms. Schaefer said that painting was not included in the Whiley proposal.

Mr. Coleman asked if we had done a second pickup. Mr. Boos said that they did do a spot pickup after the finished the first round. With that Mr. Coleman thanked the department for the extra pickup.

Mr. Coleman noted that there should not be a problem with salt pick up. Availability is good.

Mr. Boos noted that the projects had been updated on the website.

**Police Department**

Chief Klamar reported that the department had completed their Christmas programs at the schools thanks to the donation by the Leo Brown family.

Mr. Dwelle having noted a request for tires, asked for a complete update on the tires. Chief Klamar said that all had about 20,000 miles and according to the mechanic that was normal. Mr. Coleman asked if there was a warranty on the tires. Mr. Dwelle noted that there was probably exclusion for police service.

Chief Klamar acknowledged Susan Oswald, records clerk for the Police Department, who is retiring January 1<sup>st</sup>. Although she will be greatly missed, Chief said that she deserves the retirement. Mr. Dwelle noted that some of the other department heads were nearing retirement.

Mr. Coleman asked if he was able to use the part time officers for the extra coverage over the recent Christmas period. Mr. Coleman said that many people had noted the increase in Police presence.

**TRUSTEES DISCUSSION**

**Resolution #2009-0202**

**PURCHASE OF HEALTH INSURANCE FOR TRUSTEES**

Mr. Dwelle moved to authorize the purchase of health insurance for the trustees either through the regular plan or through reimbursement per the ORC. Mr. Coleman seconded the motion. Under discussion, Mr. Dwelle said that he has a strong feeling that this has been made available to trustees in Perkins and other township. He himself took advantage of health insurance in the past. He also said that not knowing what the future holds, the present trustees may also need to take advantage of the Township's health insurance. Mr. Coleman said that at the last meeting, there were a number of points of discussion although not all were reported. He wanted to make sure that he was doing the proper thing. Mr. Coleman said that the employees of the Township are provided health insurance. In addition Mr. Printy has asked that he be provided health insurance prior to taking office so that he can get the health insurance starting when he takes office. Legally it would appear that we are required to do so. The cost may be around \$12,000. He did say that it will probably become a bargaining chip in negotiations. The long-term effects are to be determined. Mr. Ferrell said Mr. Coppeler said that there could be a resolution already in existence that says we are to provide health insurance for the trustees. The question is how far back to look for it. Mr. Ferrell asked that the motion be amended to include the ORC section 505.60 because it addresses averaging of costs. Mr.

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Dwelle amended his motion to include the ORC section. Mr. Ferrell said that this was never about Mr. Printy. It was about money. We are looking at cutting about \$1.8 million from the 2010 budget. Mr. Coleman agreed, regardless of what some people may think. Roll call: Mr. Dwelle, yes; Mr. Coleman, yes; Mr. Ferrell, yes. Resolution adopted.

Mr. Ferrell stated again that it was never a personality issue. Mr. Printy said that Mr. Ferrell's comments were well taken.

**Resolution #2009-0203**

**PROVIDE LIFE INSURANCE FOR TRUSTEES & FISCAL OFFICER**

Mr. Dwelle moved to provide life insurance for trustees and fiscal officer. Mr. Coleman seconded the motion. Mr. Ferrell asked for the cost. Ms. Schaefer said that life insurance is \$12.90 per month per person. There is a reduction after a certain age. Roll call: Mr. Dwelle, yes; Mr. Coleman, yes; Mr. Ferrell, yes. Resolution adopted.

**Resolution #2009-0204**

**SALARY METHOD OF PAYMENT**

Mr. Dwelle moved to pay the Trustees monthly based on the salary method for 2010. Mr. Coleman seconded the motion. Mr. Dwelle explained that there were two methods. He remembers when he first started, he was required to keep a book of jobs. Ms. Schaefer said that in the smaller township, the trustees actually mow the grass, plow snow, etc. As they work in other department, their salary could be changed to the department. If the trustees elect the salary method it is all charged to the General Fund. Ms. Schaefer explained that under either method the maximum was for 200 days at the rate applicable for the current budget. The next increase would be for budgets of \$10 Million. Mr. Dwelle then explained that in no way did the Board set the salaries; they are set by state legislature. Roll call: Mr. Dwelle, yes; Mr. Coleman, yes; Mr. Ferrell, yes. Resolution adopted.

Mr. Dwelle asked that he be allowed some additional comments at the end of the meeting.

Mr. Ferrell thanked Mr. Dwelle for all his work over the past years, especially the last two. They have not always agreed, but they had gotten things accomplished. He said that Mr. Dwelle helped him greatly. He says that there is no doubt that Bill loves Perkins Township. Mr. Coleman also thanked Mr. Dwelle. It has been a fun four years, a real roller coaster ride. He also said that they have not always agreed, but have agreed not to agree and have been professional in that. We all want to do what is best for the Township. Mr. Coleman appreciates what he has done for the Township and for him personally. He hopes that they will be able to keep Mr. Dwelle as a reserve when needed for ideas and contacts.

Mr. Dwelle thanked Tim and Jeff for their comments. He wished Mr. Printy the best noting that they have had several conversations already. He said it was not luck; it was wisdom, understanding, dedication, and hard work. He noted that four years ago there were situations that needed changes and congratulates this Board on making those changes. The bottom line is that Perkins Township is healthy. We have not had to lay anyone off.

He remembers when he came on board in 1968. There was one full time fire chief, one full time police chief, and three highway people. The fire department was strictly volunteer. The budget was around \$250,000. We have come to a place that many are envious of. It has been a pleasure

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**ESTABLISHMENT OF RECYCLING COMMITTEE**

Mr. Ferrell noted that Mr. Printy, Kathy Mueller, and he had attended a recycling meeting today. He said that they need to really start looking at this so that it can be on our terms. He would like to establish a committee to look into curbside recycling. He would like 3-4 citizens to set on the committee along with Lisa Beursken (Erie County Solid Waste), Breann Hohman (Soil & Water), Sharon Barnes (Barnes Nursery) and perhaps a representative from Huron. Mr. Coleman agreed that we must be active in this issue. Mr. Dwelle suggested that we contact some of the larger townships that have already addressed this issue. Mr. Printy noted that what Perkins does is extremely important to the overall plan. He also learned that some of the material going into the landfill has commercial value. Therefore, it is a shame that it goes there. Mr. Ferrell asked that the Trustees have their selections in by the work session. Mr. Coleman seconded the motion. All in favor.

**PUBLIC FORUM**

Kathy Mueller, Patten Tract Road, thanked Mr. Dwelle for his work especially during rainy times, regardless of the time. Ms. Mueller said that he ran on some tough issues and fulfilled those issues. He has left the community better for it.

Ms. Mueller asked if there was an update on the tile work to be done. Mr. Dwelle said that he has gotten some updated plans for the tile work. He needs to get hold of Mr. Smith.

Ms. Mueller thanked Chief Klamar for cleaning up the area around the Township building by removing the vehicle.

Ms. Mueller challenged Mr. Printy to maintain the fiscal responsibility to the residents for the Township.

Cheryl Best-Wilke, Pennsylvania Avenue, wanted to know if the fire truck had been paid off. It was.

Ms. Wilke wanted to know the status of the entire Policy & Procedure manual that the Board has been working on. Mr. Ferrell noted that Ms. Hargrave was in the process of making the last revision. Then it will be given to Mr. Printy to review since he has an HR background for comments. Ms. Wilke wanted to know if this was something to be adopted in January. Mr. Ferrell said that he hoped so. Mr. Coleman noted that several years ago, Mr. Printy and his business partner had wanted to enter into a contract to write a policy manual. Now he will be reviewing it.

Ms. Wilke wanted to know if the contracts entered into tonight to the department heads were all 3-year contracts. The Board said no, the agreement with the Zoning and the Highway department heads were not 3-year contracts since they had expressed that they would be retiring this year. Ms. Wilke thanked the Board for this.

Shawn Foucher, Sandusky Register Reporter, asked when the Board had met to discuss the \$1.8 million that was going to be cut for the 2010 budget. The Board and the Fiscal Officer said that there was no meeting. A report produced as a result of previous budget sessions had been distributed indicating there was still a difference of \$1.8 million dollars requiring additional budget meetings to be set for continued work on the budget. But other than the distribution and the comment of how much was needed, there were no additional comments other than the Board needed to set another meeting date.

Mr. Foucher insisted that the Board had had a meeting and was discussing the budget.

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Mr. Ferrell said that they would need to have another meeting to discuss the budget. The Board set Monday, December 28<sup>th</sup> at 3:30 pm, and Tuesday, December 29<sup>th</sup>, if needed, to continue working on the budget. Ms. Schaefer told Chief Klamar that she did not think she had an updated version of his budget.

Mr. Ferrell asked for an update on the vehicles at Galloway's. Chief Klamar gave an update. He is down to 18 vehicles. Basically the vehicles go back to when they were seized and taken to Hasenmeier. He hopes to have the situations cleared as soon as possible.

Mr. Coleman moved to go into executive session to discuss a legal issue. Mr. Dwelle seconded the motion. Roll call: Mr. Dwelle, yes; Mr. Coleman, yes; Mr. Ferrell, yes. Motion approved.

Mr. Coleman moved to return to regular session. Mr. Dwelle seconded the motion. Roll call: Mr. Dwelle, yes; Mr. Coleman, yes; Mr. Ferrell, yes. Motion approved.

With no further business to be conducted, the meeting was adjourned at 9:10 pm.

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Jeffrey Ferrell, Chairman

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Diane Schaefer, Fiscal Officer